



Curtin Singapore

START YOUR JOURNEY

2016

.....
Undergraduate and
postgraduate guide
.....

curtin.edu.sg

Make tomorrow better.



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Trimester calendar 2016*

	TRIMESTER 1A 2016	TRIMESTER 2A 2016	TRIMESTER 3A 2016
Applications close	2 weeks before orientation*		
Orientation week	23 Feb	4 Jul	31 Oct
Semester commences	29 Feb	11 Jul	7 Nov
Semester closes	24 Jun	21 Oct	10 Feb 2017

Navitas English calendar 2016

COURSE	INTAKES
Diploma of English for Academic Purposes	15 Feb, 25 Apr, 4 Jul, 8 Aug†, 13 Sep, 21 Nov

* Orientation dates and the trimester dates are subject to change and may vary depending on which course is applied for.

† For students studying 10 weeks only.



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LOOK EVER
FORWARD



WHY CURTIN?

Change something today and discover what's possible at Curtin.

Ranked in the top two per cent worldwide by the 2015 Academic Ranking of World Universities, Curtin University offers its students a fresh, global perspective. We'll equip you with the skills and knowledge you'll need to solve the big challenges of tomorrow. Along the way, you will benefit from our award-winning teaching staff, industry-reviewed courses, modern facilities and extensive support services.

As Western Australia's largest and most multicultural university, Curtin is home to many bright minds. Over 50,000 students from more than 130 countries are studying one of our degrees, including nearly 16,000 international students.

A GLOBAL UNIVERSITY WITH BIG IDEAS

Based on Curtin's high proportion of international students, staff and published research, we debuted at equal 10th place in the Times Higher Education list of the world's top 100 international universities 2015. Curtin continues to strengthen its global presence, enjoying partnerships with more than 90 institutions worldwide and welcoming Australia's third-largest international student population. In addition to our flagship campus in Perth, Western Australia, we have campuses in Singapore and Sarawak and agreements to deliver courses at education institutions in Hong Kong, China, Malaysia, Mauritius, Sri Lanka, Vietnam and Indonesia. Regardless of the Curtin campus you choose, you'll be well placed to launch or further your professional career in this growing region and beyond.

INDUSTRY-RELEVANT COURSES WITH INTERNATIONAL RECOGNITION

Curtin offers a wide range of courses to turn your passion into a rewarding career. Our programs are regularly reviewed by industry, business and government, ensuring that your learning caters to the changing global market. With many of Curtin's degrees backed by national and international accreditation, you'll graduate career-ready.

STUDENT-FOCUSED FLEXIBLE STUDY OPTIONS

Tailor your studies to your needs and transfer between campuses. Our flexible study options could give you an opportunity to experience the endless coast of Western Australia or life in cosmopolitan Singapore. With multiple academic and English entry pathways, and opportunities for eligible students to change campuses while studying, there's more than one way to start your Curtin journey.

VISION 2030

A recognised international leader in research and education.

OUR MISSION

To change minds, lives and the world through leadership, innovation and excellence in teaching and research.

OUR VALUES

Integrity – to act ethically, honestly and with fairness

Respect – to listen, value and acknowledge

Courage – to lead, take responsibility and question

Excellence – to strive for excellence and distinction

Impact – to empower, enable and inspire





CURTIN
SINGAPORE

CURTIN'S SINGAPORE CAMPUS

Study in one of the world's most cosmopolitan cities and receive a quality education.

Curtin Singapore is managed by Curtin Education Centre, which is a part of the Navitas Group—a global educational organisation with extensive experience in providing quality services to students. The campus is supported by a Curtin-appointed Pro Vice-Chancellor who oversees the delivery of Curtin's approach to teaching and learning, and ensures quality and standards are maintained. Whether you study at Curtin Singapore, Sarawak or Perth, you can graduate with the skills to launch your career anywhere in the world.

TRIMESTER ACADEMIC YEAR

Curtin Singapore courses use the same curriculum as those offered at the Perth campus, with the added attraction of offering three trimesters a year, allowing you to complete your degree faster. Intakes usually start in March, July and November.

TRANSFER BETWEEN CURTIN CAMPUSES

We've made our campus transfer option an easier and more fulfilling experience with exciting opportunities for you to complete a part of your degree at our Perth or Sarawak campuses. With all of the campuses sharing the same course structure for the courses offered, switching between campuses can be just an application away. You also have the option to attend the graduation ceremony at any Curtin campus as well.

SMALL CLASS SIZES

Curtin Singapore's small classes ensure a supportive learning environment for all students. A better learning environment is encouraged by increasing interaction between lecturers and students, ensuring that personal attention is given to each student, and allowing lecturers to identify and assist students who require extra help.

CREDIT FOR RECOGNISED LEARNING

Curtin Singapore also recognises previous studies and work experience, which may enable you to use your relevant prior learning you have done to gain credit exemptions. Depending on the number of credit exemptions granted, you may be able to complete your degree in a shorter amount of time.

FLEXIBLE ENTRY OPTIONS

Courses at Curtin Singapore are as flexible and individual as the students who study them. Students who may not qualify for university entry can enrol at Curtin Singapore in the diploma pathways that lead to the degree programs. These pathway programs are offered on campus by Curtin College at Curtin Singapore.

PART-TIME STUDY

Most courses are available in full-time or part-time study modes to suit local students or working students with permanent residence or employment pass status. Part-time classes are scheduled in the evening and on weekends. However, all international students on Student's Pass must be enrolled in full-time studies.

CAMPUS LOCATION AND FACILITIES

Curtin Singapore is located 10 minutes from the central business district, with direct bus routes from the campus to three different Mass Rapid Transit (MRT) train stations at Toa Payoh, Novena, and Boon Keng.

Curtin Singapore Campus has a wide range of facilities that make student life more convenient and productive. Lifestyle facilities include an on-campus food outlets, student lounges, gymnasium and basketball court, while academic facilities such as library, campus-wide wireless internet and computer labs support your learning experience.

WHY SINGAPORE?

Curtin Singapore students not only have access to a quality education, but to a variety of cultural experiences unique to the garden city.

Ranked 15th best student city by Quacquarelli Symonds Rankings in 2015, Singapore is a vibrant city where you'll find a harmonious blend of cultures, lifestyles and religions. The garden city is also well-recognised for its financial infrastructure and was named the city with the best investment potential in the world by Business Environment Risk Intelligence (BERI) in 2015.

Transportation within Singapore is a breeze; all thanks to a well-connected public transport system and road network that enables easy access to Singapore's world-class attractions such as Singapore Zoo, Gardens by the Bay, Clarke Quay and Universal Studios, as well as excellent shopping opportunities. And with its stringent law and low crime rate, Singapore is one of the safest cities in the world.

COST OF LIVING

Your day-to-day living costs will vary based on your tastes, interests and financial position. You should plan a budget to suit your needs, but make sure it is flexible enough to allow for changes. Singapore is a large city with a range of options to suit the lifestyle you choose. We recommend you budget between SG\$18,000 to SG\$40,000 per year to cover essential living expenses.



HELP IS
AT HAND

UNIVERSITY LIFE, SERVICES AND SUPPORT

With so much to see, do and experience, university life can be an exciting and fulfilling experience. To ensure it's not a daunting one, Curtin offers a range of services and support programs to make your time at university enjoyable, inclusive and productive.

CAREER

Alumni

Join a thriving Curtin alumni and build valuable connections to help you succeed in today's competitive global market.

alumni.curtin.edu.au

Student Career Centre

The centre's staff will equip you with new skills and knowledge to improve how you communicate to future employers. The centre also connects you to the industry, allowing you to gain greater exposure as well as learn from the experience of working professionals. You can get in touch with the Student Career Centre to arrange an appointment with a career counsellor.

cscs-enquires@curtin.edu.sg

COMMUNITY

Prayer facilities

The diversity of religious beliefs and convictions among students and staff at Curtin Singapore are supported. A prayer room is available for use.

Student Committee

A dedicated body of selected students who organise and hold activities for all students on and off campus. If you are interested in volunteering and be a part of the Student Committee, you can submit an email application.

studentcomm@curtin.edu.sg

Student activities

There is a wide range of activities provided, from trips to Gardens by the Bay and Universal Studios to adventurous expeditions such as kayaking and cycling at Pulau Ubin. If you are looking for something challenging, you can take part in the many competitions we organise, such as pool, basketball and charity runs. Taking part in these activities allows you to have a good time, get to know fellow

students and discover Singapore. You can even suggest new activities by getting in touch with Student Central. campusevents@curtin.edu.sg

LEARNING

Orientation

A week-long introductory program can help you settle into life at university. The orientation is a compulsory session that will help you complete all administration and enrolment procedures before the start of trimester. You will also get important information about student and academic matters during orientation.

Student Central

A one-stop service for enquiries and assistance and the first port of call for all day-to-day administrative matters.

Library

With a comprehensive book and e-text selection, you'll be able to make use of the latest technologies to facilitate your learning.

library@curtin.edu.sg

Computer facilities

Access to computer laboratories is available during university hours.

Common study area

Study and discussion rooms create a conducive environment for self-study and group discussions. They are equipped with projectors for your presentation practice.

WELLBEING

Accommodation

We know how important safe, comfortable and convenient housing is for students, which is why we are here to help. Upon accepting your offer, you can request an accommodation booking form to explain your preference in advance. There are many accommodation

options available, such as public Housing Development Board (HDB) flats, private apartments, and private or public hostels.

accommodations@curtin.edu.sg

Welfare services

Counselling is available to all Curtin Singapore students. It's an independent and confidential way to discuss issues of concern that may not be easily communicated with family or friends. The Curtin Singapore Student Welfare Service is free, confidential and available to all students. The service allows students to seek advice on academic matters, study and learning strategies, career and course changes, cross cultural and personal issues. Students may approach the Student Central counters to make an appointment with the appropriate advisor.

Grievance procedures

Curtin has official procedures in place to assist students in resolving concerns about academic and other matters which are set out in the Curtin Singapore Student Handbook. Complaints can relate to academic disputes, the behaviour of staff and other students, or anything else you feel has breached Curtin's Code of Conduct.

feedback@curtin.edu.sg

Disability or pastoral program

If you have a physical or learning disability or a medical condition, approach the Student Central so that our academic services may be able to assist you during lectures and examinations.

Smoke-free campus

Curtin Singapore Campus is completely smoke-free, providing a safe and healthy environment for students and staff.

IMPROVE YOUR ENGLISH SKILLS



ENGLISH LANGUAGE PROGRAMS

Navitas English is a part of Curtin Singapore and our programs provide you with English language proficiency for entry into Curtin University and Curtin College.

If you, as a prospective student, don't meet the University's minimum English entry requirement, you may enrol into Navitas English to improve your English language levels and give you the best chance to succeed at Curtin. There are also General English courses, including short courses, for students who wish to develop their English skills for other purposes. Study tours, corporate training and English for Special Purposes are also offered. As a Navitas English student, you'll have access to the Curtin Singapore campus facilities while studying in a friendly and supportive environment.

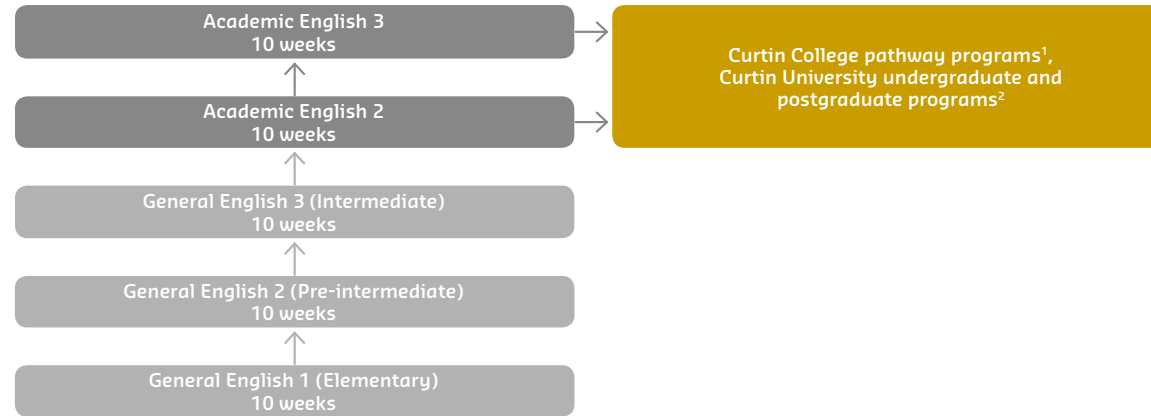
Our teachers are professionals with TESOL qualifications including CELTA, DELTA and Master qualifications and come from such countries as Australia, Canada, the United Kingdom and the United States.



DIPLOMA OF ENGLISH FOR ACADEMIC PURPOSES

The Diploma of English for Academic Purposes provides direct entry to pathway, undergraduate and postgraduate programs at Curtin Singapore. Students are taught at Curtin Singapore Campus and have full access to campus facilities.

The Diploma consists of five 10-week modules: three General English modules and two Academic English modules. Students can also take modules of the course without progressing along an Academic pathway.



1. On successful completion of Academic English 2 with a minimum 50 per cent passing mark for Diploma trimester one (IELTS 5.5 with no band below 5.0) or Diploma of Commerce trimester three (IELTS 5.5 with no band below 5.5) and completion of Academic English 3 with a minimum 50 per cent passing mark for Diploma of Arts and Creative Industries trimester three (IELTS 6.0 with no band below 6.0).

2. On successful completion of Academic English 3 with a minimum 65 per cent passing mark for bachelor and master degrees (IELTS 6.5 with no band below 6.0).

GENERAL ENGLISH

The General English courses prepare students wishing to improve their all-round English language skills with real-world English skills that they can use anywhere; as well as prepare students for the Academic English modules. The three General English modules (GE1, GE2, GE3) can be taken on a stand-alone basis without progressing to the Academic English modules.

You will focus on the basic elements involved in English communication, i.e. the macro skills (reading, writing, speaking, and listening) and the language systems (vocabulary, grammar, and pronunciation). You will also be prepared to progress on to the Academic English modules.

Course assessments

You will be assessed on a continuous basis through a combination of progress tests, speaking and writing tasks and participation. You must obtain at least a 50 per cent pass in each assessment and an overall 80 per cent in GE1, 60 per cent in GE2 and 50 per cent in GE3.

Progress tests: 40%

Writing: 20%

Speaking: 20%

Observation & Participation: 20%

ENGLISH LANGUAGE PROGRAMS (CONTINUED)

ACADEMIC ENGLISH

The Academic English courses provide direct entry to pathway, undergraduate and postgraduate programs at Curtin Singapore.

Study skills developed include:

- academic study and assessment skills
- critical thinking, research techniques, exam skills and how to avoid plagiarism
- academic writing, reading, speaking, and listening skills

You will learn how to plan and write Australian-style academic texts such as research reports and essays. You will be taught how to read for context and expand your vocabulary, and also learn how to plan and deliver an academic seminar with appropriate grammar and vocabulary. You will also learn how to take notes in lectures and summarise the meaning.

Course assessments

You will be assessed through a combination of examinations, a research report, a research essay, a seminar presentation and/or a case study. You must obtain at least a 50 per cent pass result in each assessment. Only one assessment task may be resubmitted, and the maximum score for resubmitted tasks is 50 per cent.

Entry requirement

GENERAL ENGLISH 1	GENERAL ENGLISH 2	GENERAL ENGLISH 3	ACADEMIC ENGLISH 2	ACADEMIC ENGLISH 3
Navitas English Pre-entry Placement Test	A GPA of 80% or above from General English 1	A GPA of 60% or above from General English 2	A GPA of 50% or above from General English 3	A GPA of 50% or above from Academic English 2
	IELTS (academic) 3.5 overall	IELTS (academic) 4.5 overall, writing 4.5, other bands 4.0	IELTS (academic) 5.0 overall, writing 5.0, other bands 4.5	IELTS (academic) 5.5 overall, writing 5.5, other bands 5.0
		TOEFL iBT 53, writing minimum 11	TOEFL iBT 61, writing minimum 13	TOEFL iBT 71, writing minimum 15

Class size

Maximum 19 students.

Weekly duration

20 contact hours and 4 hours of MyStudy (supervised self-study) per week.

Study Hours

Classes are held Monday to Friday with two different study schedules:

Morning schedule:

Lesson 1: 08:45 – 10:45

Lesson 2: 11:15 – 13:15

MyStudy: 14:00 – 15:00 (Monday – Thursday only)

Afternoon schedule:

MyStudy: 11:30 – 12:30 (Monday – Thursday only)

Lesson 1: 13:30 – 15:30

Lesson 2: 16:00 – 18:00



SHORT COURSES

Short courses in General English (Elementary to Intermediate) are available for students wishing to improve their all-round English language with real-world English skills for periods of one to four weeks without the need for a Student's Pass for international students.

IELTS PROFESSIONAL

IELTS Professional is a preparatory course for IELTS Academic with small groups which allow individualisation of the course to meet student needs and help them achieve their desired score. The program:

- familiarises you with the IELTS Academic test format and structure
- teaches you useful test taking strategies
- provides opportunities to take practice tests
- provides feedback about your strengths and weaknesses

Note: The IELTS test can be taken at the nearest test centre. Results are released approximately two weeks after the test.

STUDY TOURS

Study Tours allow visiting students the opportunity to join classes and interact fully with students from other countries or study in closed classes as preferred. Study Tour groups can join classes for up to four weeks on a Social Visit Pass.

In addition, study tour programs can be customised to include:

- English for Special Purposes (E.g. Medical Technology)
- seminar programs in conjunction with Curtin University (E.g. Business Management)
- company visits to businesses in Singapore
- recreational and social activities

2016 intakes, duration and fees

COURSES	INTAKES	DURATION	FEE (SG\$)
Diploma of English for Academic Purposes	15 Feb, 25 Apr, 4 Jul, 8 Aug*, 13 Sep, 21 Nov	10-50 weeks	3,450 per module
Short Course (General English)	Dates are flexible. Please contact Curtin Singapore.	1-4 weeks	345 per week
IELTS Professional	29 Mar, 23 May, 8 Aug, 24 Oct	6 weeks	510 (excluding \$75 material fee)
Study Tour	Dates are flexible. Please contact Curtin Singapore.	1-4 weeks	Please contact Curtin Singapore.

* For students studying 10 weeks only.

Material fees for Diploma of English for Academic Purposes and Short Courses

DURATION	FEE (SG\$)
1-4 weeks	100
5-10 weeks	180
11-20 weeks	225
21-30 weeks	270
31-40 weeks	310
41-50 weeks	350

Administration Fees

COURSE	FEE (SG\$)
Diploma of English for Academic Purposes	500
Short Courses	150
IELTS Professional	75

Note 1: Please contact Curtin Singapore for the refund policy that outlines the circumstances in which fees and payments may be refunded.

Note 2: Students applying for the Diploma of English for Academic Purposes course are required to purchase Fee Protection Scheme insurance and medical insurance. Refer to page 26 for more information.

FLEXIBLE ENTRY OPTIONS



ALTERNATE ENTRY PATHWAYS

A university with many pathways.

CURTIN COLLEGE

Curtin is dedicated to ensuring more students are given a chance to realise their potential. Curtin College's range of entry options makes it an open and accessible institution, serving the needs of a diverse range of students. Even if you don't meet the University's academic entry requirements today, Curtin College offers an alternate option to transition straight into the second year of a Curtin bachelor program.

Eligible students transition straight into a Curtin degree.

Offering diploma programs, eligible Curtin College graduates will be offered entry into the second year of the corresponding bachelor degree at Curtin Singapore.

With intakes in February, July and November, the trimester system at Curtin Singapore means you may transition into the bachelor degree faster.

Supportive learning environment.

The qualified, friendly and committed staff provide a high level of personal support to all students so their period of study at the college is not only academically successful, but also an enjoyable and memorable experience.

Students at the college are exposed to a variety of teaching methods designed to promote a stimulating learning experience. Lecturers provide students with a framework for each unit being studied, and ensure students acquire the relevant knowledge and skills for the chosen course.

Students are expected to take notes summarising key points and ask any questions they may have regarding complicated issues raised during the lecture. Lecture groups average between 20 and 30 students, with some much smaller. Students are given the opportunity to study all units in further detail through tutorials.

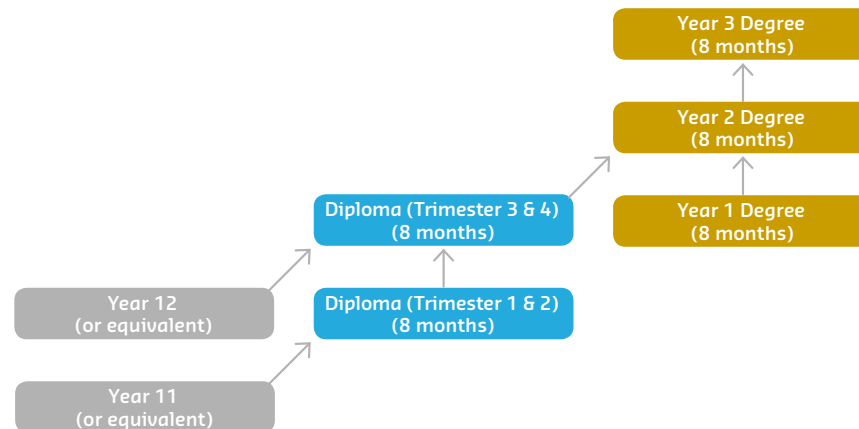
DIPLOMA OF ARTS AND CREATIVE INDUSTRIES

The Diploma of Arts and Creative Industries is designed to provide an entry pathway into year two of the Bachelor of Arts (Mass Communication) degree. This diploma covers topics in journalism, web communications and information management. Students completing the diploma will graduate with a broad range of skills in media and corporate communications.

DIPLOMA OF COMMERCE

The Diploma of Commerce is designed to provide an entry pathway into year two of the Bachelor of Commerce degree. This course places an emphasis on decision-making processes and other major aspects of management in the highly competitive business arena.

YOUR CURTIN PATHWAY



** Students progressing from Diploma of Commerce to Bachelor of Commerce (Management and Human Resource Management) are required to complete two additional units (four months).*

Note: Refer to page 25 for more details on entry requirements.

Curtin College

in association with



Curtin University

MAKE YOUR MARK



.....
Curtin has global acknowledgment
for its expertise, ranking among
the world's top 200 universities for
the academic fields of accounting
and finance in the 2015 QS World
University Rankings by Subject.
.....



CHOOSE BUSINESS IN 2016

Producing tomorrow's game changers.

Get the competitive edge with an undergraduate or postgraduate degree from Curtin Business School (CBS) and launch or further your international career. Offering one of the most comprehensive range of industry-linked business courses, CBS provides its students with leading facilities, experienced lecturers and innovative research projects so you graduate career-ready. CBS has received a 4 palmer ranking in the prestigious Eduniversal Business School Rankings in 2015.

RELEVANT KNOWLEDGE.

When university meets industry.

CBS is aware of the importance of effectively serving your needs as a student, and the workforce you will eventually join. The only way to cater to both markets is for these two worlds to meet. The CBS Advisory Boards - networks of industry experts from organisations such as Chevron, KPMG and the Chamber of Commerce and Industry (Western Australia) - actively engage and collaborate with Curtin's academics to regularly review our study programs.

At the same time your classroom and practical experiences will further shape your global understanding as you complete real-life learning scenarios, assessments and industry projects in various cross-cultural teams.

GLOBAL PERSPECTIVE.

Worldwide employment opportunities.

Curtin's undergraduate and postgraduate business courses aim to expand your horizons, explore diverse environments and make you adaptable to varying business situations. The thriving business alumni consists of 72,000 graduates from more than 70 different countries, maximising your networking opportunities. CBS lecturers come from diverse teaching backgrounds, and many bring an international perspective to the classroom.

Curtin's graduates have gained employment in diverse professional roles and business areas across the globe. From negotiating industrial relations to analysing the stock market, devising marketing strategies to designing business information systems, your degree can lead to varied and rewarding career paths internationally.

BACHELOR OF COMMERCE

The Curtin University Bachelor of Commerce degree is an internationally recognised business qualification with specialisations that can open the door to a wide variety of careers. The program is designed to provide professional business and management expertise, as well as a range of life and professional skills.

Students must successfully complete 24 units for a total of 600 credits. As an introduction to the fundamentals of business and to help students choose their major, all students study a foundation of seven common first year units and one common third year unit.

A single major gives students the knowledge of their field to make an immediate contribution to their future career choices. Single major students study at least eight units that form their major and up to eight elective units.

Double major students gain a solid knowledge base in two separate but complementary areas of study. The double majors consist of 16 units - eight units from each major.

The Bachelor of Commerce degree takes two years to complete if studied full-time. The same amount of time is required to complete a single or double major.

Note: Students studying the Diploma of Commerce at Curtin College or other approved business qualifications from polytechnic and other tertiary colleges may receive credit for recognised learning (CRL) for the common core units.

BACHELOR OF COMMERCE (CONTINUED)

ACCOUNTING SINGLE MAJOR

The major is designed to provide students with a comprehensive understanding of, and competencies in, accounting and associated fields of auditing, taxation, business law and financial management. It meets the educational requirements of CPA Australia and Chartered Accountants Australia and New Zealand (CAANZ). It is recognised as being acceptable for associate membership of CPA Australia and the Institute of Public Accountants (IPA) and entry to the CAANZ graduate program.

An accounting qualification can go anywhere with you. It is valuable to organisations in many industries, and in many countries. Qualified accountants help individuals and businesses keep their finances on track. Accountants analyse, report and give advice on the financial dealings of organisations and individuals. They also advise on record-keeping and legal compliance requirements, prepare financial statements, conduct audits and analyse income and expenditure.

Career opportunities

This course can help you become a/an:

- accountant
- auditor
- business analyst
- tax advisor/consultant
- treasurer.

ACCOUNTING AND FINANCE DOUBLE MAJOR

This double major is designed for students who wish to become professional accountants and to specialise in corporate and institutional finance. You'll learn about accounting principles and investment evaluation. You'll decide how to fund activities and understand the roles played by financial markets and instruments. It is recognised as being acceptable for associate membership of CPA Australia, and the Public Accountants (IPA) and entry to Chartered Accountants Australia and New Zealand (CAANZ) graduate program.

Career opportunities

This course can help you become a/an:

- accountant
- auditor
- bank officer
- business analyst
- credit analyst
- financial dealer and broker
- finance manager
- financial planner
- investment banker
- tax advisor/consultant
- treasurer.

BANKING AND FINANCE DOUBLE MAJOR

This double major combination focuses on financial markets and institutions and developments in the financial sector. It gives students a working knowledge of the banking and financial system with a broad perspective of the environment of business. You'll study the developments of the financial sector and learn about the field of economics. You'll also learn about investment evaluation, decide how to fund activities, and understand the roles played by financial markets and instruments. The major combination also covers the theory and techniques underlying financial management.

Career opportunities

This course can help you become a/an:

- bank officer
- financial dealer and broker
- finance manager
- financial planner
- insurance broker
- investment banker.

FINANCE AND MARKETING DOUBLE MAJOR

This double major is designed for students who are seeking careers in either the marketing or financial services sector, or who wish to combine the two. In this double major you'll gain a broad understanding of the structure and operations of financial markets, together with the theory and techniques underlying financial management. You'll develop the skills and knowledge needed to organise and control marketing activities efficiently in a highly competitive environment.

Career opportunities

This course can help you become a/an:

- bank officer
- credit analyst
- events coordinator
- financial dealer and broker
- financial planner
- insurance broker
- investment banker
- marketing officer
- market researcher
- product manager.

INTERNATIONAL BUSINESS SINGLE MAJOR

This major combines units with an international focus drawn from a wide range of business disciplines. You can learn to analyse international markets, navigate your way around international business environments and may gain the personal attributes you need to be successful in international business, including working effectively in cross-cultural teams. This major is designed to provide students with an international orientation that is essential to a career in the current globalised business world.

Career opportunities

This course can help you become a/an:

- customs broker
- foreign affairs and trade officer
- importer and exporter
- international trade specialist
- international business development manager.

MANAGEMENT AND HUMAN RESOURCE MANAGEMENT DOUBLE MAJOR

The nature of supervisory positions continues to expand with an emphasis on human resource issues. This double major provides an overall understanding of management principles, together with the specialised human resource skills needed by today's managers. You will study the critical areas of recruitment strategy and planning, learning and development, pay systems and rewards, performance management, workplace relations, remuneration and reward management. You can develop the knowledge and skills you need to initiate and develop strategies and programs to attract and engage a highly committed and proficient workforce, capable of succeeding in a global business environment.

Career opportunities

This course can help you become a/an:

- change management specialist
- human resources officer
- industrial relations officer
- trade union official
- training officer
- recruitment consultant.

MANAGEMENT AND MARKETING DOUBLE MAJOR

This double major combination caters for students who want an overall understanding of managerial competencies and the functional area of marketing. You will develop an understanding of two fundamental areas of business which can be applied to a broad range of industries and roles.

The management component focuses on key challenges facing managers such as the relationship between people and the organisation, performance, change and innovation. You'll develop the skills of communication, program solving, planning, organising, managing change and working cooperatively. The marketing component prepares graduates to organise and control marketing activities efficiently in a highly competitive market. This combination is ideal for a strategic and creative thinker who enjoys developing and engaging with teams and organisations.

Career opportunities

This course can help you become a/an:

- events coordinator
- management consultant
- marketing communications officer
- marketing officer
- market research analyst
- online marketing specialist
- product manager
- retail manager
- service delivery manager.

MARKETING SINGLE MAJOR

Marketing anticipates demands for products, services and ideas by analysing behaviour of competitors and customers, and designing products, promotion, pricing and distribution strategies. Marketing has one of the most important functions in a successful business.

To gain an advantage, companies must differentiate themselves from their competitors. They work out how they may persuade their target audience to buy their product or services. This major prepares students to organise and control marketing activities efficiently in a highly competitive and volatile environment.

Career opportunities

This course can help you become a/an:

- events coordinator
- market research analyst
- market researcher
- marketing communications officer
- marketing officer
- online marketing specialist
- product manager.

MARKETING AND ADVERTISING DOUBLE MAJOR

This double major emphasises marketing planning and strategy formulation, including strategies for advertising and integrated marketing communications. In marketing, you will learn to analyse the behaviour of competitors and customers to discover how marketing can predict customer demand for products, services or ideas.

Advertising is where art, science and technology collide. It uses storytelling to build brand engagement from social media to television and print. The industry is fast-paced, exciting and highly innovative. A typical advertising agency is made up of five primary disciplines: account management, planning, media, production and creative. The disciplines work together to deliver effective communications across television, radio, magazines, newspapers, outdoor and online activity. This advertising major is accredited by the International Advertising Association (IAA).

Career opportunities

This course can help you become a/an:

- advertising account executive
- advertising and promotions executive
- advertising manager
- digital account manager
- media planner
- media sales executive.

LOGISTICS AND SUPPLY CHAIN MANAGEMENT SINGLE MAJOR

This major will equip you to oversee critical aspects of the supply chain and prepare you for employment in a variety of administrative or managerial roles in organisations operating in transport, purchasing, supply chain management, contract distribution, manufacturing, retailing, oil, gas and resources. Logistics and supply chain professionals are working behind the scenes to ensure a smooth and constant work-flow. They manage the supply of goods and services from the point of origin (supplier) to its final destination (customer) in the fastest, safest and cheapest way possible.

Career opportunities

This course can help you become a/an:

- importer and exporter
- inventory and supply officer
- logistics clerk
- operations manager
- procurement officer
- supply chain analyst
- transport administrator.

MAKE A DIFFERENCE



CHOOSE HEALTH SCIENCES IN 2016

For a new generation of health professionals.

The Faculty of Health Sciences is internationally recognised for its leadership in health research, policy and practice. Students and staff are involved in various projects, including the development of practical solutions to global health challenges, working with partners and communities to advance health and well-being around the world, and training towards leadership roles in the healthcare sector.



BACHELOR OF SCIENCE (NURSING) CONVERSION PROGRAM FOR REGISTERED NURSES (TOP UP) (PART-TIME)

This course is designed to build on the professional knowledge and experience of registered nurses through a study of research, evidence-informed practice and the biological and behavioural sciences underlying nursing. Emphasis is placed upon the maintenance and development of professional nursing competencies and enhancing capabilities as members of an interprofessional team in a changing healthcare system.

The course will establish a basis for future postgraduate study, specialisation and research. Utilisation of a problem-solving approach is promoted, with particular focus on the identification and assessment of health problems and the nursing needs of individuals and their families.

The Bachelor of Science (Nursing) Conversion Program for Registered Nurses (Top Up) is accredited by the Singapore Nursing Board.

Intake: February, July, November

Entry requirements: a three-year diploma in nursing recognised by Curtin University or Nanyang Polytechnic or Ngee Ann Polytechnic or Parkway College nursing diploma graduates registered with the Singapore Nursing Board and have at least 12 months relevant post-registration clinical experience.

Minimum English language entry requirement: IELTS score of 7.0, with minimum band of 6.5 in writing, speaking, reading, listening OR grade C in GCE O Level English.

MASTER OF SCIENCE (CLINICAL LEADERSHIP) (PART-TIME)

This course enhances professional career development, preparing health professionals for clinical leadership in a healthcare setting. Clinical theory and research, as well as professional role development, are an integral part of the course. It is focused on the development of clinical leaders who are competent in multiple roles and prepares them for managerial and leadership roles within healthcare teams, units and organisations. Fundamental to this course is the development of leadership, critical thinking and clinical decision making capacity, which prepares health professionals for a leadership role at an executive level.

Intake: February and July

Entry requirements: students, doctors, nurses or allied health practitioners are required to be currently registered with their appropriate registering authority in Singapore. Students must hold a bachelor degree in their discipline and a minimum of one-year post-registration clinical experience. Selection is based on academic performance and clinical experience.

Minimum English language entry requirement: IELTS score of 7.0, with minimum band of 6.5 in writing, speaking, reading, listening.

CHANGE THE WORLD



CHOOSE HUMANITIES IN 2016

For creative and innovative minds.

Do you believe that a single idea can change the world? If you're a creative or innovative person, you'll feel at home studying one of Curtin's undergraduate or postgraduate humanities courses. You'll gain the skills and knowledge to evaluate ideas, think analytically and use your imagination to develop solutions to global problems.

BACHELOR OF ARTS (MASS COMMUNICATION) STREAM: JOURNALISM AND MARKETING

This course will enable you to think, study and work across more than one area in the rapidly expanding world of media and corporate communication. It will provide you with the key technological skills and knowledge for work in the corporate media and communication fields across a number of disciplines. Your learning in your chosen streams will be underpinned by core studies in the history, theory, ethics and critique of media, communication and information.

Entry requirements: successful completion of Diploma of Arts and Creative Industries. Graduates of polytechnics holding a relevant diploma may be granted maximum exemptions into the second year of the Bachelor of Arts (Mass Communication). Students with other tertiary qualifications from recognised institutions may also be eligible for exemptions and are encouraged to contact Curtin Singapore for assessment.

Career opportunities

This course can help you become a:

- communications officer
- copywriter
- journalist
- marketing officer
- media liaison officer
- media placement coordinator
- media presenter.



ADVANCE YOUR CAREER



FURTHER YOUR PERSONAL GOALS

Invest in a postgraduate qualification at Curtin Singapore.

MASTER OF INTERNATIONAL BUSINESS (MIB)

Ranked top 4 in Australia by Eduniversal Ranking in 2014, the Curtin University MIB focuses on strategy, management, decision making and business in the Asia-Pacific region, providing graduates with the skills and knowledge needed for a managerial career in global business.

MIB builds a solid basis for managing international companies and their operations and gives an in-depth knowledge into managing a company beyond its national borders. MIB study also helps graduates to better manage people in multicultural environments, even if their company does not have international operations.

In this course, you will study international marketing, management and human resource management. You will explore world business and international law, covering international agreements and contracts, multinational enterprise, international business practices and supranationalism. You will examine strategies and operations, transnational business trends and compare management systems in different countries. This course will also cover strategic management, focusing on alliances, partnerships and networks in a global environment.

Entry requirements: a bachelor degree in a related discipline OR a bachelor degree in any discipline and relevant substantial work experience OR a graduate certificate in a related field.

Minimum English language entry requirement: IELTS 6.5 (no band less than 6.0) or equivalent.

Career opportunities

Graduates generally find employment in the intermediary managerial level of companies with an interest in or focus on international activities.

MASTER OF SUPPLY CHAIN MANAGEMENT

Accredited by Chartered Institute of Purchasing and Supply, this course is designed for professional logistics specialists who are interested in significantly advancing their career in the area of logistics and supply chain management. The course will meet the needs of those professionals with technical and supervisory skills in logistics and supply chain management.

You will be introduced to the principles of logistics management, considering logistics as the management of the flow of goods and services in profit and non-profit organisations. You will explore some typical logistics activities including transportation, material and inventory management, distribution, customer service, information systems and order processing.

You will also study transportation as part of the logistics process, exploring transport economic theory. Topics in materials and inventory management and the enhancement of logistics management with information technology are also examined.

Entry requirements: a bachelor degree in a relevant discipline OR an undergraduate degree in any discipline AND a minimum of five years relevant workplace learning OR a relevant Graduate Certificate.

Minimum English language entry requirement: IELTS 6.5 (no band less than 6.0) or equivalent.

Career opportunities

Graduates generally find employment in management roles within private and public organisations, utilising logistics and supply chain management.

GRADUATE CERTIFICATE IN PROJECT MANAGEMENT

GRADUATE DIPLOMA IN PROJECT MANAGEMENT

MASTER OF SCIENCE (PROJECT MANAGEMENT)

Project management is a distinct professional discipline, with its own body of knowledge, skills, tools and techniques. In this course you will examine project management and its processes, including history, definitions, attributes, body of knowledge, objectives and success.

You'll explore the characteristics and activities of the project life cycle, along with the functions of planning, organisation and control. You'll consider cost and value management processes within a project environment, including methods and techniques of estimating, budgeting and controlling. Time management is also a focus of this course, covering time programming and scheduling, line of balance, time estimating, constraints, resources, control monitoring, analysis and reporting.

Students can choose to study the first four units of the 11 unit program and exit with a Graduate Certificate, or first eight units and exit with a Graduate Diploma.

The Master of Science (Project Management) program is accredited by the prestigious Project Management Institutes's Global Accreditation Centre (GAC).

Entry requirements: any bachelor degree from a recognised university OR no bachelor degree but five years of management level work experience (graduate certificate only).

Minimum English language entry requirement: IELTS 6.5 (no band less than 6.0) or equivalent.

Career opportunities

Curtin's project management courses offer a broad approach to project management, so you can apply your learning to a wide range of industries, including construction, engineering, education, health, commerce, information technology, and research and development.



ENTRY REQUIREMENTS

ADMISSION

For admission to Curtin, applicants must satisfy minimum academic entry as well as English competency requirements. Entry is competitive and levels higher than the minimum may be required for admission to some courses. A list of the common academic entry requirements can be found in the table on page 25.

ENGLISH ENTRY REQUIREMENT

As all courses are taught in English, applicants will need to meet Curtin's English language requirements. Any one of the tests in the table on the following page will be accepted as satisfying Curtin's language requirement, however, some courses may require a higher score for English.

Students who do not satisfy the English language requirements can choose to undertake an English language course at Navitas English Centre.

CREDIT FOR RECOGNISED LEARNING

Curtin recognises students' relevant prior studies or work experience, allowing some students to finish their degrees in a shorter period of time. Credit for Recognised Learning (CRL, also known as advanced standing) allows students to take advantage of and be rewarded for their previous studies.

If you have previously worked or studied in a relevant field, you are encouraged to contact Curtin Singapore to discuss eligibility for recognition of prior learning. Your application for admission should include details of the course syllabus and certified copies of academic transcripts. Polytechnic diploma holders could get up to a 50 per cent credit exemption depending on the course units covered from your previous studies.

ACADEMIC ENTRY REQUIREMENTS

COUNTRY	DIPLOMA (TRIMESTER 1 & 2)	DIPLOMA (TRIMESTER 3 & 4)	BACHELOR
Australia	Year 11 with minimum average of 50%.	ATAR 50 OR AQF Cert IV OR equivalent Foundation Year grades.	From ATAR 70.
Brunei	Brunei Cambridge General Certificate of Education Ordinary Level (GCE O Level) with five passes.	Two points from two GCE Advanced Level (A Level) subjects OR one point from GCE A Level subject and one point from GCE Advanced Subsidiary Level (AS Level) subject.	Three GCE O Level grade C and five points from two A Level subjects.
China, Macau	Senior Middle two (Gao Er) with minimum average of 70% OR Hui Kao with minimum average of 60%.	Senior Middle three (Gao San) with minimum average of 70% from four academic subjects.	Successful completion of the National College Entrance Examination (NCEE or also known as Gao Kao) and obtain an aggregate of the required individual subjects which is equivalent to 67% of the overall maximum score, or a grade of 322/480, 422/630, 503/750, 543/810 or 603/900.
Hong Kong	Form 5 with a minimum average of 50%.	Hong Kong Diploma of Secondary Education (HKDSE) with minimum 10 points from four Category A subjects.	HKDSE minimum 15 points from the best five subjects with minimum grade 4 in English Language.
India	India Senior School 10+1 with minimum average of 50%.	India Senior School 10+2 with minimum average of 55%.	All India Senior School Certificates awarded by the Central Board of Secondary Education with an average of 65% in four subjects, one of which must be English (with 65% or better) OR Higher School Certificate (HSC) awarded by one of the State Secondary Schools Board or Indian School Certificate (Council for the Indian School Certificate Examinations) with an average of 65% in five subjects, one of which must be English (with 65% or better).
Indonesia	Ijazah Sekolah Menengah Atas (SMA) 2 with minimum average of 7.0.	SMA 3 with minimum average of 7.0 (school exam) and completion of UNAS (national exam).	Successful completion of SMA (Certificate of Completion from Academic Senior Secondary School) with minimum average of 8.0 and minimum average of 8.0 from the Surat Keterangan Hasil Ujian Nasional (SKHUN) (Certificate of Graduation)
Japan	Kotogakko Year 2 with minimum average of 60%.	Kotogakko Certificate with minimum GPA 3.	Successful completion of the first year of a Gakushi (bachelor degree) at a recognised institution.
Korea	High School Year 2 with Rank 5.	High School Year 3 with Rank 6.	Completion of High School Diploma with a score of 300 (75%) in the National University Entrance Examination (College Scholastic Ability Test) (CSAT).
Malaysia	Sijil Pelajaran Malaysia (SPM), Form 5 OR Malaysian Unified Examination Certificate (UEC) with minimum four passes.	Sijil Tinggi Persekolahan (Malay medium) (STPM) with minimum CGPA/ NGMP of 2 from two relevant subjects (no grade less than C or NGMP 2.00) OR two points from two General Certificate of Education Advanced Level (GCE A Level) OR one point GCE A Level and one point GCE Advanced Subsidiary Level (AS Level) OR UEC with two grade B and two grade C.	Two STPM passes with minimum one grade B and one grade C+ and three SPM credit passes OR UEC with 20 points aggregated from the best five selected academic subjects.
Myanmar	Matriculation Examination with minimum average of 55%.	Cert IV from YIUS or EduLink.	Successful completion of a four-year bachelor degree or two years of a five-year honours degree at a recognised institution.
Singapore	General Certificate of Education Ordinary Level (GCE O Level) with minimum four passes.	Two points from two GCE H2 Level subjects OR one point from GCE H2 Level subject and one point from GCE H1 Level subject.	Five points from two GCE H2 Level subjects and grade C or better in GCE O Level English or English Literature.
Taiwan	Senior Middle 2 (Gao Er) with minimum average of 60% from five subjects.	Senior High School Diploma with minimum average of 70%	Successful completion of the National Taiwan University Entrance Examination OR successful completion of the first year of a four-year bachelor degree at a recognised institution.
Thailand	Matayom 5 with minimum GPA 2.5.	Matayom 6 (or Certificate of Secondary Education) with minimum GPA 2.0.	Successful completion of one year of a bachelor degree at a recognised institution.
United States	High School Diploma (HSD) with minimum GPA 2.0.	HSD & SAT with minimum score of 1300 OR American College Test (ACT) with minimum score of 17.	High School Diploma with an average grade of B or better in year 12 and a combined score of at least 1500 out of 2400 in the Critical Reading, Mathematics and Writing sections in the SAT Reasoning Test from the same sitting, with a minimum of 460 in each section OR a composite score of 24 or better in the American College Test (ACT).
Vietnam	Year 11 with minimum average of 6.0.	Year 12 (Tot nghiep Trung hoc Pho thong) with minimum average of 6.0.	Completion of the Bang Tu tai or Bang Tot nghiep Pho thong Trung hoc (Vietnamese Upper Secondary School Graduation Diploma) with an average of at least 80% in the four compulsory academic subjects in the Thi Tot Nghiep Pho thong Trung hoc (Secondary School Leaving Examination)

Note: students from countries not listed should contact Curtin Singapore for further details.

MINIMUM ENGLISH LANGUAGE ENTRY REQUIREMENTS

ENGLISH LANGUAGE TEST	DIPLOMA (TRIMESTER 1 & 2)	DIPLOMA (TRIMESTER 3 & 4)	BACHELOR
IELTS (International English Language Testing System)			
- Writing and Speaking	5.0	5.5/6.0*	6.0
- Reading and Listening	5.0	5.5/6.0*	6.0
- Overall Band Score	5.5	5.5/6.0*	6.5
TOEFL (Test of English as a Foreign Language) IBT	46 (no band below 15)	59 (no band below 18) / 59 (no band below 21)*	Overall: 79 Reading: 13 Listening: 13 Speaking: 18 Writing: 21
Pearson Test of English Academic	42 (no score less than 36)	50 (no score less than 42) / 50 (no score less than 50)*	58 (no score less than 50)
GCE O Level English/SPM 1119 English	Grade C	Grade C	Grade C
GCE A Level English/General Paper	Grade E	Grade E	Grade E
Hong Kong Diploma of Secondary Education (HKDSE) English as a core subject	Grade 4	Grade 4	Grade 4

* Minimum score for Curtin College Diploma of Arts and Creative Industries trimester 3.

Note: results from IELTS, TOEFL and Pearson are valid for two years. Some courses require higher IELTS and TOEFL scores.



FEE 2016

The tuition fees (shown in Singapore dollars) are based on a normal full-time workload of 100 credits or four units per trimester unless otherwise stated. If you study on a part-time workload of 50 credits or two subjects units per trimester, you will have a lower annual tuition fee. The tuition fee is calculated and charged on a trimester basis.

INDICATIVE TUITION FEES (SG\$)

COURSE	FULL-TIME DURATION	PART-TIME DURATION	NUMBER OF TRIMESTER/ PAYMENT INSTALMENT	TOTAL INDICATIVE COURSE FEE
Diploma of Arts and Creative Industries (Trimester 1 & 2)	8 months	-	2	13,400
Diploma of Arts and Creative Industries (Trimester 3 & 4)	8 months	-	2	17,280
Bachelor of Arts (Mass Communication)	1 year 4 months	-	4	34,560
Diploma of Commerce (Trimester 1 & 2)	8 months	-	2	13,400
Diploma of Commerce (Trimester 3 & 4)	8 months	-	2	17,280
Bachelor of Commerce (Single or Double major)	2 years	-	6	51,840
Master of International Business	1 year	-	3	32,256
Master of Supply Chain Management	1 year	-	3	32,256
Graduate Certificate in Project Management	4 months	8 months	1/2	11,080
Graduate Diploma in Project Management	8 months	1 year 4 months	2/4	22,160
Master of Science (Project Management)	1 year	2 years	3/6	33,240
Bachelor of Science (Nursing)	-	4 (16 months)	4	19,344
Master of Science (Clinical Leadership)	-	6 (28 months)	6	31,800

NON-TUITION FEES (SG\$)

FEE	INTERNATIONAL STUDENTS	LOCAL STUDENTS	PAYABLE
Administration fee	500	150	Once only
Medical insurance*	46.01	46.01	Annual
Fee Protection Scheme insurance**	Course dependent	Course dependent	Once only

* Medical insurance will cover students admitted to a hospital or who require surgical procedures. The policy will reimburse hospital charges and covers only treatments in Singapore restructured hospital and B2 ward class only. Local students can opt out of the medical insurance if students can provide proof of adequate medical insurance coverage.

** The Fee Protection Scheme (FPS) aims to protect students' paid fees in accordance with a master insurance policy, standard student contract and the Curtin Singapore refund policy.

Note 1: All fees are inclusive of seven per cent GST.

Note 2: The tuition fees (shown in Singaporean dollars) are based on a normal full-time workload of 100 credits per trimester unless otherwise stated. Trimester fees may vary depending on number of units taken. Course changes will attract fee rates applicable at that time. A student should expect that the indicative trimester course fee, as shown on the letter of offer, might vary from the actual tuition fee according to the units (subjects) undertaken. The indicative fee is a guide as to what the actual tuition fee will be, because the actual tuition fee is not calculated until enrolment is completed. To calculate the actual course fee, you can refer to the unit (subject) fee that is listed at curtin.edu.sg (refer to the 'Fees and charges' section of the menu). All fees listed are indicative and subject to annual increases.

REFUND POLICY

FOR NEW STUDENTS – DIPLOMA, UNDERGRADUATE AND POSTGRADUATE.

Total refund

Where an offer of a place is withdrawn, a visa denied or Curtin Singapore is unable to provide a course, all tuition fees are fully refundable.

Partial refund

After accepting an offer of a place, new students who become unable to take up the offer can receive a refund of 95 per cent of tuition fees paid if they give at least 70 days notice prior to the course commencement date.

New students who give less than 70 days notice before the course commencement date will receive a refund of 90 per cent of tuition fees paid.

New students who withdraw from their enrolled course no more than 28 days after the course commencement date will receive a refund of 50 per cent of tuition fees paid for that trimester.

New students with an initial enrolment greater than 75 credits in the trimester, who subsequently reduce their study load to 75 credits for any reason prior to the census date*, will receive a credit of the tuition fees paid in respect of the unit/s from which they have withdrawn. The credit shall be used towards future studies in Curtin Singapore.

No refund

In the event of misconduct or if fraudulent or forged material is presented, no refund will be granted.

FOR CONTINUING STUDENTS – DIPLOMA, UNDERGRADUATE AND POSTGRADUATE.

Total refund

Continuing students who, after completion of the enrolment process, subsequently withdraw from their course prior to the commencement of the trimester, will not incur a fee liability.

Partial refund

Continuing students who completely withdraw from their course prior to the census date* will receive a refund of 50 per cent of tuition fees paid for the trimester.

Continuing students with an initial enrolment greater than 75 credits in the study period, who subsequently reduce their study load to 75 credits for any reason prior to the census date*, will receive a credit of the tuition fees paid in respect of the unit/s from which they have withdrawn. This credit shall be used towards future studies at Curtin Singapore.

No refund

Continuing students who withdraw from a course or units after the census date* are not eligible for a refund. Please note that it is the student's responsibility to ensure that when a refund is requested, the appropriate withdrawal from a course/unit form has been lodged with Curtin Singapore.

Appeal against refund

In the event that a student is dissatisfied with the outcome of the refund, a written appeal can be made to the finance office at Curtin Singapore.

** Census date is approximately four weeks after the start of class. Visit curtin.edu.sg for exact dates.*

FOR NEW STUDENTS – ENGLISH

Total refund

Where an offer of a place is withdrawn, a visa denied or Curtin Singapore is unable to provide a course, all tuition fees are fully refundable.

After accepting an offer of a place, new students who become unable to take up the offer can receive a refund of 100 per cent of tuition fees paid if they give at least 28 days notice prior to the course commencement date.

Partial refund

New students who withdraw from their course with less than 28 days notice before the course commencement date will receive a refund of 90 per cent of tuition fees paid.

No refund

In the event of misconduct or if fraudulent or forged material is presented, no refund will be granted.

EMPOWERING BRIGHT MINDS



BURSARIES AND SCHOLARSHIPS

To assist students in their studies, Curtin Singapore offers a range of bursaries and scholarships that provide financial support to students.

CURTIN SINGAPORE OR NAVITAS FAMILY BURSARY

Curtin Singapore and Navitas offer financial support in the form of family bursaries. A bursary applies where two or more students from the same family study with Curtin or a Navitas member institution. The first family member can be studying with Curtin Perth, Sarawak, Singapore or a Navitas member institution at the same time as other family members, or may have previously studied with any Curtin campus or Navitas member institution. The family bursary is only granted to the second and subsequent family members who study with Curtin Singapore. For the purpose of this bursary, a family member is defined as a husband, wife, brother, sister, mother, father, son, daughter or stepchild.

The Curtin Singapore or Navitas Family Bursary is equivalent to 10 per cent of the tuition fee for the first attempt at units or courses in the program of study (for example, a diploma [first 8 units only], undergraduate or postgraduate program, excluding the English program). This amount is credited to the eligible student's tuition fee account each trimester, with the amount being relevant to the number of units undertaken in that trimester. The bursary does not apply to additional units or repeat units that may also be undertaken.

MERIT SCHOLARSHIP

Scholarships are part of Curtin Singapore's commitment to rewarding academic excellence and enabling students from all backgrounds to realise their potential, to graduate with strong practical skills and achieve their goals. Qualified recipients will be notified by the Admissions office along with the course offer letter.

Contact Curtin Singapore for more details about bursary and scholarships requirements, and policy.

Note: the Navitas Family Bursary is not applicable to English language program or any component of any English language program offered by Navitas member institutions. Diploma programs may also be known or registered as an undergraduate pathway, or University pathway program. Certificate programs may also be known or registered as Foundation Studies. The Navitas bursary applies to students studying at BCUIIC, Curtin College, Curtin Singapore, CRIC, Deakin College, EIBT, EIC, Eynesbury, FIC, HIC, ICM, ICP, ICRGU, ICWS, La Trobe University Sydney Campus, La Trobe Melbourne, LBIC, Macquarie City Campus, PDIC, PIBT, QIBT, SAIBT, SIBT, Navitas at FAU, Navitas at UMass Boston, Navitas at UMass Dartmouth, Navitas at UMass Lowell, Navitas at WKU and Navitas at UNH only.



APPLICATION PROCESS

The following information is relevant to you if you are applying directly to the University. If you are using the services of a Curtin registered agent, you should lodge your application via the agent and contact them for any queries throughout the admission process.

1. APPLY

OPTION 1: APPLY ONLINE

Visit apply.curtin.edu.sg

OPTION 2: SUBMIT ON CAMPUS, POST, OR SCAN AND EMAIL AN APPLICATION FORM

Documents to be submitted with the application:

- Certified copies of all your previous qualifications (e.g. academic transcripts, grading system descriptions and award certificates).
- English language entry requirements such as academic IELTS and TOEFL (if applicable).
- Identification documents (e.g. NRIC, working pass, or passport).
- Evidence of change of name (if applicable).

Certified documents

- Signatures on certified copies of transcript(s) and award certificate(s) must be dated and accompanied by an ink imprint stamp/chop from the following accepted authorities:
 - i. an authorised Curtin representative
 - ii. Curtin International staff member
 - iii. a person of authority at the issuing institution (e.g. registrar)
 - iv. Justice of the Peace
 - v. Commissioner for Oaths/Declarations
 - vi. any notary public.

English translation

- Certified copies of your transcript(s) and award certificate(s) in the original language (if issued in a language other than English) must be provided with English language translated copies from the following accepted authorities:
 - i. an official and accredited translator
 - ii. a person of authority at the issuing institution.

2. AWAIT YOUR OFFER

- Assessment of your application takes one to two weeks.
- If we require more documents to assess your application, they will be requested from you.
- Assessment of your application will be delayed until we receive these documents.

CREDITS FOR RECOGNISED LEARNING (CRL)

- We will not be able to assess CRL for previous studies without an application and certified copies of all your academic transcripts/statement of marks and award certificates to date.
- CRL is granted at the discretion of the school/faculty.

3. RECEIVE YOUR OFFER

Your offer package consists of:

- Letter of Offer
- Acceptance of Offer form
- Student's Pass application forms (application for international students)

4. ACCEPT YOUR OFFER

STEPS TO ACCEPT YOUR OFFER

- **Step 1**
Read your Letter of Offer carefully, ensuring your name, course title and semester are correct.
- **Step 2**
Meet all conditions on your Letter of Offer.

- **Step 3**

Local students

Submit your Acceptance of Offer form to admissions@curtin.edu.sg to make an appointment with an Admissions Officer for signing of Standard PEI-Student Contract and payment.

International students

Submit your Acceptance of Offer form, Student's Pass application forms and other required documents to admissions@curtin.edu.sg. You will receive the Standard PEI-Student Contract through email and an Admissions Officer will arrange a call with you while you are still in your home country to ensure that you have fully understood all contract clauses before signing the contract. Upon signing the Standard PEI-Student Contract, please submit a copy of the signed contract to Curtin Singapore before you proceed to pay any course fees. Proof of payment with the student's name must be email to finance@curtin.edu.sg for any course fees paid to Curtin Singapore from overseas countries.

5. APPLY FOR YOUR VISA

International students

- Your Student's Pass will be applied by the Admissions Office.
- The Student's Pass application takes approximately two to four weeks.
- Upon approval, your In-Principle Approval (IPA) letter will be sent to you through email.
- The duration of your Student's Pass will vary depending on your course.



APPLICATION FOR ADMISSION

- Please read important information in the 'how to apply' section of the prospectus to ensure a quick response to your application.

Agent's details

PROSPECTIVE STUDENT COUNSELLING INFORMATION (PROSPECTIVE STUDENTS ARE REQUIRED TO UNDERSTAND ALL THE INFORMATION BELOW WHICH IS IMPORTANT IN SELECTING YOUR SCHOOL AND COURSE OF STUDY TO MEET YOUR NEEDS. ALL INFORMATION CAN BE FOUND AT [HTTP://APPLY.CURTIN.EDU.SG](http://apply.curtin.edu.sg). PLEASE ENSURE YOU HAVE UNDERSTOOD ALL TOPICS IN THIS SECTION AND TICK ALL BOXES APPLICABLE TO YOU.)

FOR LOCAL AND INTERNATIONAL STUDENT

Location, facilities and infrastructure in place at Curtin Singapore	Total payable fee throughout the course duration, including both tuition fees & non-tuition fees, payment methods and schedule	Application requirements and procedures (including Admissions and English language requirements)
Courses on offer that match aspirations and interests of applicant	Opportunities for further education or job prospect after graduation	Refund policy
Course duration and content (modules & outlines) and assessment schedules	Council for Private Education (CPE), EduTrust and Student Contract	Transfer and withdrawal policy
Course progression and award criteria	Medical insurance	Student support services available
Type of certificate awarded on completion of the courses	Fee protection scheme (FPS) insurance	

ADDITIONAL INFORMATION FOR INTERNATIONAL STUDENTS

Relevant Singapore laws especially relating to Immigration & Checkpoints Authority (ICA) and Ministry of Manpower (MOM). This includes employment issues and immigration requirements.	Visa and Student's Pass application requirements and procedures
Accommodation availability and requests	General healthcare services in Singapore

APPLICANT'S DECLARATION AND SIGNATURE

By signing this section, I am aware that I confirm I have been properly and fully informed about all the above areas in relation to potentially enrolling and studying at Curtin Singapore.

Signature	Date
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PERSONAL DETAILS

Title	Given names	Family name/surname
On all official documentation your name will appear as given name/s, family name—if this is not how your name appears in your passport or birth certificate, please print your name as it appears on these documents.		
Curtin student ID (if previously issued another offer or previously a Curtin student)	If your name has changed since you were last enrolled, please print previous name.	
Email	Telephone +	
Date of birth	Month	Year
NRIC/passport number	Day	Gender
		Male
		Female
	Country of citizenship	

PERMANENT ADDRESS (RESIDENTIAL ADDRESS IN HOME COUNTRY) *NOTE: A post office box number is not acceptable.*

Number and street	State
Suburb/town/city	Country
Post/zip code	

MAILING ADDRESS (IF DIFFERENT FROM PERMANENT ADDRESS)

Number and street	State
Suburb/town/city	Country
Post/zip code	

COURSE INFORMATION

Preference	Course title (e.g. Diploma of Commerce, Bachelor of Commerce, Master of International Business)	Major area of study and/or stream if relevant (e.g. accounting)
1st preference		
2nd preference		
When do you wish to commence studies?	Year	Study period
Study mode	Full-time	Part-time
		March
		July
		November

ENGLISH LANGUAGE PROFICIENCY

As all courses are taught in English, applicants will need to meet Curtin Singapore's English language requirements. If your education qualifications were not completed wholly or predominantly in English, please indicate what test/s you have taken (or intend taking) and attach certified* documentary evidence of results.

<input type="text"/>	GCE 'O' Level	<input type="text"/>	IELTS	<input type="text"/>	TOEFL	<input type="text"/>
<input type="text"/>	PTE	<input type="text"/>	EALD/ELACS	<input type="text"/>	Other (please specify)	<input type="text"/>

Would you like to apply for a Navitas English language course? Y N

Please note: Having made this selection, you will receive a package from Curtin Singapore and Navitas English.

EDUCATIONAL QUALIFICATIONS

Please provide details of all formal studies you have completed and those you are currently undertaking.

You are required to supply an original or certified* copy of your academic award/s and transcript/s for all tertiary studies except those undertaken at Curtin University. Academic records must contain an explanation of grading system descriptions.

Name of qualifications (e.g. GCE 'O'/'A' level, HSC, Degree)	Institution/school/university (e.g. Singapore Polytechnic)	Year enrolled (e.g. 2010)	Year completed (e.g. 2012 or not completing)	Date results expected (if applicable)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Would you like the above qualifications to be assessed for Credit for Recognised Learning (CRL)? Y N

EMPLOYMENT DETAILS (TO BE COMPLETED IF APPLYING FOR A POSTGRADUATE COURSE WHERE WORK EXPERIENCE IS AN ENTRY REQUIREMENT).

Note: Submission of supplementary information to your postgraduate application varies across courses.

Employer/company name	<input type="text"/>		
Address	<input type="text"/>	Post/zip code	<input type="text"/>
Contact name	<input type="text"/>	Telephone +	<input type="text"/>
Position title and brief description of your duties	<input type="text"/>	<input type="text"/>	<input type="text"/>

EMERGENCY CONTACT DETAILS

Name	<input type="text"/>	Telephone +	<input type="text"/>
Relationship	<input type="text"/>	Telephone +	<input type="text"/>
PARENT OR LEGAL GUARDIAN CONTACT DETAILS (TO BE COMPLETED FOR APPLICANT WHO IS UNDER 18 YEARS OF AGE).	<input type="text"/>	Relationship	<input type="text"/>
Name in full (as stated in Passport/NRIC)	<input type="text"/>	Telephone +	<input type="text"/>
Passport/NRIC	<input type="text"/>	<input type="text"/>	<input type="text"/>

MEDICAL/DISABILITY NEEDS

The information below is used to assist the University in monitoring, supporting and improving services to students with medical/disability requirements. Disclosing this information will not affect your admission to the University.

Do you have a disability, impairment or long-term medical condition which may affect your studies? Y N

Please indicate the type/s of disability

<input type="text"/>	Hearing	<input type="text"/>	Vision	<input type="text"/>	Learning	<input type="text"/>	Medical	<input type="text"/>	Mobility	<input type="text"/>	Other	<input type="text"/>
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If you have a disability, would you like to receive information on support services, equipment and facilities available that may assist you? Y N

FAMILY BURSARY DETAILS (PLEASE PROVIDE DETAILS OF THE FAMILY MEMBER WHO IS CURRENTLY STUDYING OR PREVIOUSLY STUDIED AT CURTIN OR NAVITAS)

APPLICANT'S DECLARATION AND SIGNATURE

I declare that I have read the instructions on this application form and that the information I have provided is complete and correct. I understand that the information collected on this form is to enable Curtin Singapore to assess my application, create a record on its student database, undertake statistical analysis, meet statutory reporting requirements and further inform me about the course to which I am applying as well as the University's other courses/events. The information will be accessed by University officers strictly for these purposes and disclosed to state and Singapore Government agencies where required by law. Pursuant to obligations to contractors (such as mail houses) engaged by the University to perform services on its behalf. Where personal information is to be provided to contractors, the University will require that confidentiality agreements be first entered into.

I accept that information supplied in this application may also be made available to a Curtin Singapore overseas representative to provide assistance with my application.

I understand that if I do not complete all the questions on this form, it may not be possible for the University to process my application. I authorise Curtin Singapore to obtain further academic information or official student records from any educational institution or recognised educational qualifications assessment body necessary and/or, where my work experience is relevant, to verify my employment history for the purpose of making an informed decision about my application.

I understand that Curtin Singapore is not responsible if any educational body/institution does not supply qualification records, that the results of this search may be made available to me on request and an audit of this authority may also be undertaken. If I do not meet all the University's entry requirements, I authorise the University to provide my full application to Curtin Singapore approved pathway providers (e.g. Curtin College) for consideration for the preparatory program (foundation/diploma). I understand that successful completion of this program will help qualify me for admission into specified courses of Curtin. I understand that I have the right to access and amend personal information that Curtin Singapore holds about me, subject to legislation, by contacting Curtin Singapore at info@curtin.edu.sg.

I acknowledge that Curtin Singapore reserves the right to vary or reverse any decision regarding admission made on the basis of incorrect, incomplete or fraudulent information.

Signature	<input type="text"/>	Date	<input type="text"/>
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LODGING YOUR APPLICATION

Please submit your application to
Curtin Singapore or a Curtin Singapore
overseas representative

Curtin Singapore
90 and 92 Jalan Rahj
Singapore 329162
Tel: +65 6593 8000
Fax: +65 6593 8001
Email: admissions@curtin.edu.sg

PRIVACY STATEMENT

At Curtin Singapore, the privacy of our students, staff and the people we deal with is very important to us. Much of the information the University collects in order to provide the services that it does, is personal information. For details of how the University will use, disclose and protect your personal information please refer to global.curtin.edu.au/legal/privacy.cfm

Curtin Singapore collects, stores and uses personal information for the purposes of administering prospective, current and graduate student admissions, enrolment and education. We may, for example, share your personal information with the Curtin Singapore marketing department, so that they can contact you (including by electronic means) with information about products and services that may interest you. If you do not wish to receive marketing offers from Curtin Singapore (by post, phone or other electronic means), please tell us by checking this box ☐

*Certified means witnessed by an authorised Curtin representative, Curtin International staff member, a person of authority at the issuing institution (e.g. registrar), Justice of the Peace, Commissioner for Oaths/Declarations, or any notary public.

MAKE
TOMORROW
BETTER



ADMISSIONS

(Information regarding entry requirements and applications)

Tel: +65 6593 8000

Fax: +65 6593 8001

Email: admissions@curtin.edu.sg

Web: curtin.edu.sg/future-students

ONLINE APPLICATION

Web: apply.curtin.edu.sg

ACCOMMODATION SERVICES

Tel: +65 6593 8000

Fax: +65 6593 8001

Email: accommodations@curtin.edu.sg

Web: curtin.edu.sg/future-students

STUDENT CENTRAL

(Student services for all enrolled students)

Tel: +65 6593 8000

Fax: +65 6593 8001

Web: curtin.edu.sg/current-students

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